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**Anchorage Alaska Intergroup**  
Effective Date: 09, 2015

**AAI Policy #: Undetermined**  
**Adopted: 02, 2014**  
**Revised: 09, 2015**

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## **Balloting Procedure**

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Purpose:

The purpose of explaining the balloting procedures.

Additional Authority:

None

Scope:

Anchorage Alaska Intergroup

Responsible Party:

Anchorage Alaska Intergroup

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### **POLICY**

If there are more than two candidates for an office, there must be a runoff between the top two candidates. The winning candidate must get more than 50% of the vote.

### **PROCEDURE**

- A. For the purpose of addressing the delegates and answering questions, candidates for office may not preside. Once the presentations are complete, if the presiding officer is running for office, he or she may resume presiding over the business meeting for the sake of continuity.
- B. Candidates for office shall be allowed up to three minutes to address the assembly. An additional five minutes will be allowed for questioning of each candidate. Questions must be pertinent to their candidacy for office.
- C. One ballot will be given to all members of the assembly who are qualified to vote in the election.
- D. Ballots will be pre-printed with all candidate names of nominees made at a prior meeting. Room will be left on the ballot to allow for writing in any additional nominees named just prior to the election.
- E. Each voting member of the assembly may vote for up to the number of positions available for election.
- F. Ballots will be collected by those people appointed to count votes.
- G. Counting process:

1. The number of ballots cast will be counted.
  2. The number of votes for each candidate will be counted.
- H. Election of candidates:
1. Election for 1 vacant office:
    - a. The candidate receiving the largest number of votes is elected if they have received more than 50% of the votes cast.
    - b. If there are more than two candidates for a position and no candidate receives more than 50% of the vote cast, the candidate with the fewest votes will be dropped from the ballot and another vote will be taken.
    - c. If there are multiple candidates for a position and more than one of the candidates receives less than 20% of the votes cast, all candidates receiving less than 20% of the votes cast will be dropped from subsequent ballots except that when there would not be at least 2 candidates for election. In that case, the two candidates receiving the most votes will have their names placed on the ballot for a second ballot.
  2. Election for multiple vacant offices (e.g. WSBC Delegates, Region 1 Delegates)
    - a. Each voting member may vote for up to the number of positions available for election (e.g. if there are 4 open positions, a voting member may cast a ballot for 1 nominee, 2 nominees, 3 nominees, 4 nominees or NO nominees.)
    - b. Nominees are considered elected if:
      - i. They receive more than 50% of the vote
      - ii. The candidate(s) with the most votes over a majority are elected first (i.e. in this case, because of the multiple votes, more nominees than can be elected may receive more than a majority. The candidates with the most votes are elected).
      - iii. If all available positions are not filled on a first ballot, those candidates elected shall be removed from the ballot. The candidate receiving the fewest votes on the previous ballot shall be removed from the ballot unless the removal of the name would cause the number of available positions to be equal to the remaining number of candidates.
  3. If a ballot containing two names results in neither candidate receiving a majority vote, the office will be considered vacant and bylaws regarding vacancies will take effect.